**Sample Assessment Tasks**

English

Preliminary Unit 3 and Unit 4

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# Sample assessment task

# English – Preliminary

## Task 3 – Unit 3

**Conditions**

Period allowed for completion of the task: 4 weeks

Due Semester 1 Week 15

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**Task 3: Role play**

You will participate in a range of role plays based on job-readiness scenarios such as consequences of being late, missing work or calling in sick as an excuse; avoiding non-work talk or dealing with personal business at work. You are presented with different situations to develop a course of action: ‘What would you do in this situation?’ You need to consider whether your decision would be the most appropriate course of action. You will also complete a peer evaluation sheet.

For this task you will need to:

* use appropriate vocabulary, facial expressions and body language in the role plays
* create, interpret and respond to questions in role play
* adapt communication to suit audiences
* retell ideas or information
* reflect on oral performance.

Your progress in this task will be documented in the following ways:

* brainstorming worksheet on selected scenarios
* teacher observations on language and expressive skills during role plays
* video of the role play
* peer evaluation sheet completed in oral or written form.

# Task 3 – Completion checklist

Unit outcome: using language in a variety of forms and situations, depending on individual needs and capabilities

|  |  |  |
| --- | --- | --- |
| **Description of evidence  to be collected by teacher** | **Date evidence collected** | **Level of support comments** |
| Brainstorming worksheet on selected scenarios |  |  |
| Teacher observations on language and expressive skills during role plays |  |  |
| Video of the role play |  |  |
| Peer evaluation sheet completed in oral or written form |  |  |

Unit outcome: developing expressive skills which can include writing, speaking, acting, signing, gesturing and/or creating multimodal texts

|  |  |  |
| --- | --- | --- |
| **Description of evidence  to be collected by teacher** | **Date evidence collected** | **Level of support comments** |
| Brainstorming worksheet on selected scenarios |  |  |
| Teacher observations on language and expressive skills during role plays |  |  |
| Video of the role play |  |  |

# Sample assessment task

# English – Preliminary

## Task 6 – Unit 4

**Conditions**

Period allowed for completion of the task: 5 weeks

Due Semester 2 Week 13

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**Task 6: Conduct a mock job interview on your chosen career**

You will watch job interview clips to discuss techniques used by the interviewer to elicit the required information. Then you will construct a set of **five to ten** open-ended questions to be asked in the course of the interview.

You will also practise role playing interviews in class – constructing questions, contributing to discussion, offering opinions, conducting interviews and recording information.

After mock interviews, you will be asked to complete a self-reflection on the strategies used in the interview process.

For this task you will need to:

* use appropriate vocabulary when developing your interview questions
* before conducting the interviews, practise speaking and listening skills (including developing turn-taking techniques) with a sense of purpose and for a particular audience
* learn social interaction conventions for your interview
* interpret responses from your questions
* create familiar texts (in this case, cue cards and notes) using correct layout and approaches.

Your progress in this task will be documented in the following ways:

* brainstorming worksheets on interview techniques and interview tips (e.g. grooming, what to wear, first impression, arriving on time)
* your final list of questions for the interviews
* teacher observation notes of your preparation and practice runs for your interviews
* a video of the job interview
* an audio recording of your interpretation of the responses to the job interview questions.

# Task 6 – Completion checklist

Unit outcome: developing receptive skills which can include reading, comprehending, listening and/or viewing

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| --- | --- | --- |
| **Description of evidence  to be collected by teacher** | **Date evidence collected** | **Level of support comments** |
| Brainstorming worksheets on interview techniques and interview tips |  |  |
| Final list of questions for the interviews |  |  |
| Teacher observation notes of your preparation and practice runs for your interviews |  |  |

Unit outcome: developing expressive skills which can include writing, speaking, acting, signing, gesturing and/or creating multimodal texts

|  |  |  |
| --- | --- | --- |
| **Description of evidence  to be collected by teacher** | **Date evidence collected** | **Level of support comments** |
| Brainstorming worksheet on selected scenarios |  |  |
| Teacher observations on language and expressive skills during mock interviews |  |  |
| Video of the job interview |  |  |
| Audio recording of student interpretation of the responses to the job interview questions |  |  |