



Online Literacy and Numeracy Assessment (OLNA) 2023 Update 4

Term 2 Window A and Term 2 Window B

Change of contact details	If you are no longer an OLNA contact at the school to which this email was addressed, please forward to the new contact person or to another member of the school leadership team. If necessary, please have the contact details updated in SIRS.
OLNA Contacts	There are two OLNA contact roles in SIRS. These roles, 'OLNA Y9–10' and 'OLNA Y10–12', will both receive all future OLNA updates and communications. Updating contacts in SIRS is self-administered by the school, and instructions on how to update contacts for 2023 can be found in Section 2 of the Data Procedures Manual available on the Authority website at https://www.scsa.wa.edu.au/publications/data-procedures-manual .
Users access to the OLNA Dashboard	The Principal and OLNA contacts have an account to access the OLNA Dashboard. Each account name is comprised of the school code and a letter: <ul style="list-style-type: none">• Principal's account has an 'A' appended to the end, e.g. 0000A• OLNA Y10–12 Contact's account has a 'B', e.g. 0000B• OLNA Y9–10 Contact's account has a 'C', e.g. 0000C The Principal's account has a function for creating additional users within the dashboard. Any new users for Term 2 will need to reset their passwords.
Students in the OLNA Dashboard	New students to a school are loaded into the OLNA Dashboard between 9.00 am–10.00 am each morning.
OLNA Checklists	Schools are reminded that the <i>OLNA Handbook</i> contains important checklists (Appendices 5 and 6) that will assist schools in preparing for the OLNA. Schools are also reminded that all used and unused login sheets should be destroyed. New login sheets will be required for each window.
Publications and forms	Publications and forms are available from the Authority website at https://senior-secondary.scsa.wa.edu.au/assessment/olna/schools .
OLNA Helpdesk	The helpdesk is available between 8.00 am–4.00 pm on (08) 9273 6726 or olna@scsa.wa.edu.au .

Specific updates for the Term 2 windows can be found overleaf.

Term 2 Window A	Test window	Writing: Monday, 1 May to Tuesday, 2 May Numeracy and Reading: Monday, 1 May to Friday, 12 May
	Cohort	Year 10, 11 and 12 students will be able to sit this window.
	Reports available through SIRS	The reports available in SIRS include: <ul style="list-style-type: none"> • <i>LAN001 – OLN A Student list</i> List of registered students eligible to sit the next OLN A window • <i>LAN002 – OLN A Student Login Details</i> Lists the usernames and passwords of students eligible to sit the upcoming OLN A window. • <i>LAN003 – OLN A Performance Overview</i> Lists the current OLN A results in each component for individual students of the selected cohort. • <i>LAN005 – OLN A Individual Student Diagnostics</i> Individual diagnostics for your current year students achieving a Category 1 or Category 2 result in the selected test window and component. • <i>LAN006 – OLN A Individual Student Current Status</i> This report includes current OLN A performance in each component for individual students. • <i>LAN011 – OLN A Student Accumulative Result</i> Lists the performance progression of registered students by test component.
	Testing location	All students sitting an OLN A component must do so at the school where they are enrolled. The use of anonymiser technology (such as VPN or Tor) that potentially obscures the location of the student is not permitted.
	Devices	Schools are responsible for ensuring that all applications such as Grammarly© and typing settings are turned off or not available during the OLN A.
	Participation and incidents	All participation and incident must be entered into the OLN A Dashboard before it closes on Friday, 12 May .
	Results	Student results will be available via SIRS on Tuesday, 6 June .
Term 2 Window B	Test window	Writing: Monday, 12 June to Tuesday, 13 June Numeracy and Reading: Monday, 12 June to Friday, 23 June
	Cohort	Year 10, 11 and 12 students will be able to sit this window (unless they sat in Term 2 Window A).
	Disability adjustments	New requests or changes to previous requests for adjustment can be entered into the OLN A Dashboard when it reopens on Monday, 22 May .

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