



## SAMPLE ASSESSMENT TASKS

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CAREER AND ENTERPRISE  
ATAR YEAR 12

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## **Acknowledgement of Country**

Kaya. The School Curriculum and Standards Authority (the SCSA) acknowledges that our offices are on Whadjuk Noongar boodjar and that we deliver our services on the country of many traditional custodians and language groups throughout Western Australia. The SCSA acknowledges the traditional custodians throughout Western Australia and their continuing connection to land, waters and community. We offer our respect to Elders past and present.

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## Sample assessment task

### Career and Enterprise – ATAR Year 12

#### Task 1 – Unit 3

**Assessment type:** Investigation

**Conditions:**

Period allowed for completion of the task: two weeks with some time provided in class

**Task weighting:**

10% of the school mark for this pair of units

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Investigate **one** traditional and **one** contemporary career development theory. Deliver a written report on your findings.

In your report you are required to:

- describe each theory in detail (8 marks)
- compare the two theories and describe the differences the application of each of these theories would have on your individual career development. (8 marks)
- present your information in an organised way to industry standard, including correct spelling and grammar. Use career-related terminology appropriate for the context, and make reference to a range of relevant examples. (4 marks)

**Total = 20 marks**

## Marking key for sample assessment task 1 – Unit 3

Description	Marks
<b>Traditional theory</b>	
Comprehensively describes the theory investigated	4
Describes the theory investigated	3
Briefly describes the theory investigated	2
Provides a limited description of the theory investigated	1
<b>Subtotal</b>	<b>/4</b>
<b>Contemporary theory</b>	
Comprehensively describes the theory investigated	4
Describes the theory investigated	3
Briefly describes the theory investigated	2
Provides a limited description of the theory investigated	1
<b>Subtotal</b>	<b>/4</b>
<b>Comparison and application</b>	
Comprehensively compares the theories investigated and describes the different effects each application would have on the individual's career development	7–8
Compares the theories investigated and describes the different effects each application would have on the individual's career development	5–6
Briefly compares the theories investigated and describes the different effects each application would have on the individual's career development	3–4
Provides a limited comparison of the theories investigated	1–2
<b>Subtotal</b>	<b>/8</b>
<b>Answer could include, but is not limited to:</b>	
<ul style="list-style-type: none"> <li>• Traditional career development theory investigated could be Super's Lifespan (Developments) Theory (1957), which is based on the following stages:               <ul style="list-style-type: none"> <li>▪ growth (1)</li> <li>▪ exploration (1)</li> <li>▪ establishment (1)</li> <li>▪ maintenance (1)</li> <li>▪ decline</li> </ul> </li> <li>• Contemporary career development theory investigated could be Krumboltz' Happenstance Theory (2008), the main features of which are:               <ul style="list-style-type: none"> <li>▪ clarify ideas (1)</li> <li>▪ remove the blocks (1)</li> <li>▪ expect the unexpected (1)</li> <li>▪ take action (1)</li> </ul> </li> </ul> <p>Note: The comparison will depend on the theories chosen.</p>	
<b>Written report</b>	
Report is written in an organised way to industry standard and includes correct spelling and grammar Accurately uses career-related terminology appropriate for the context, making reference to a range of relevant examples	3–4
Report is written with some organisation and includes mostly correct spelling and grammar Uses some career-related terminology, making occasional reference to example	1–2
<b>Subtotal</b>	<b>/4</b>
<b>Total</b>	<b>/20</b>

## Sample assessment task

### Career and Enterprise – ATAR Year 12

#### Task 3 – Unit 3

**Assessment type:** Production/performance

**Conditions**

Period allowed for completion of the task: two weeks out of class assessment

**Task weighting**

5% of the school mark for this pair of units

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You are required to deliver a presentation to an organisation to promote the concept of corporate and social responsibility (CSR) and to highlight the positive and negative impacts of CSR for the organisation, the community and the employees.

In your presentation:

- explain the concept of CSR (3 marks)
- identify the organisation to which you are presenting (it could be an actual organisation or a hypothetical organisation) and describe what you consider this organisation should do to address its CSR responsibility (6 marks)
- explain the impacts of introducing a CSR policy on the following groups:
  - the organisation itself
  - the community
  - the employees of the organisation. (9 marks)

In your presentation use examples to show what other organisations have done in terms of CSR and the impact of these measures.

**Total = 18 marks**

### Marking key for sample assessment task 3 – Unit 3

Description	Marks
Provides a detailed explanation which demonstrates a sound understanding of the concept of CSR	3
Provides an explanation which demonstrates some understanding of the concept of CSR	2
Provides an explanation which demonstrates a limited understanding of the concept of CSR	1
<b>Subtotal</b>	<b>/3</b>
Provides a clear and detailed explanation, using relevant examples, of how the chosen organisation should address its CSR policy, including ethical expectations, legal expectations, commercial expectations and public expectations	5–6
Provides a detailed explanation, using examples, of how the chosen organisation should address its CSR policy, including some expectations	3–4
Provides a limited explanation, using few or no examples, of how the chosen organisation should address its CSR policy, including few expectations	1–2
<b>Subtotal</b>	<b>/6</b>
Provides a clear and detailed explanation, using examples, of the impacts of introducing a CSR policy on all groups (the organisation, the employees and the community)	7–9
Provides a clear and detailed explanation, using examples, of the impacts of introducing a CSR policy on one or two of the groups OR provides an explanation, using a limited number of examples, of the impacts of introducing a CSR policy on all groups	4–6
Provides a clear and detailed explanation, using examples, of the impacts of introducing a CSR policy on one of the groups OR provides a limited explanation, with few examples, of the impacts of introducing a CSR policy on all groups	1–3
<b>Subtotal</b>	<b>/9</b>
<b>Total</b>	<b>/18</b>

## Sample assessment task

### Career and Enterprise – ATAR Year 12

#### Task 7 – Unit 4

**Assessment type:** Individual pathway plan/career portfolio

**Conditions:**

Period allowed for completion of the task: two weeks

Other conditions: out of class assessment, with some class time provided

**Task weighting:**

5% of the school mark for this pair of units

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An electronic career portfolio is a big-picture document from which you can select relevant materials for various career-related uses. Update your personal electronic career portfolio. This should be constructed using information relevant to a job which is of interest to you.

Present your career vision through your electronic portfolio. Your electronic career portfolio, updated from Task 2, should include the following components:

- an electronic Individual Pathway Plan, including:
  - personal and professional skills and attributes
  - short term goals and long term goals
  - any other appropriate career-related information (4 marks)
- a resume, presented to industry standard, including:
  - personal details
  - education and training
  - achievements
  - work history
  - references and/or other evidence of good character
  - sporting associations, club membership, community associations, special interests
  - any other appropriate career-related information (16 marks)
- any additional documentation that you consider appropriate.

**Total = 20 marks**

## Marking key for sample assessment task 7 – Unit 4

### 1. Electronic Individual Pathway Plan (IPP)

Description	Marks
Provides a detailed and up-to-date IPP which outlines a clear and detailed career vision	4
Provides an up-to-date IPP which outlines a career vision	3
Provides an up-to-date IPP but does not outline a possible career pathway	2
Provides a limited/basic/incomplete IPP	1
<b>Total</b>	<b>/4</b>
<b>Components could include, but are not limited to:</b>	
<ul style="list-style-type: none"> <li>• personal and professional skills and attitudes</li> <li>• personal learning styles</li> <li>• personal and professional networks</li> <li>• short and long term goals with specific plans of how to achieve them.</li> </ul>	

### 2. Resume

Description	Marks
Provides a detailed resume including all required sections, presented to industry standard, including correct spelling and grammar	13–16
Provides a resume including most required sections, presented to industry standard, including correct spelling and grammar	9–12
Provides a resume including most required sections, presented to a reasonable standard	5–8
Provides a limited/basic/incomplete resume	1–4
<b>Total</b>	<b>/16</b>
<b>Components could include, but are not limited to:</b>	
<ul style="list-style-type: none"> <li>• personal details</li> <li>• education and training</li> <li>• achievements</li> <li>• work history</li> <li>• references and/or other evidence of good character</li> <li>• sporting associations, club membership, community associations, special interests.</li> </ul>	



Sample assessment task

Career and Enterprise – ATAR Year 12

Task 10 – Unit 4

**Assessment type:** Response

**Conditions:** 40 minutes in class under test conditions

**Task weighting:**

10% of the school mark for this pair of units

1. Outline, using examples, each of the following terms:

- efficiency
- productivity
- sustainability.

(9 marks)

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2. Describe the concept of a business being 'globally competitive'. (2 marks)

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3. Explain, using examples, the role of efficiency, productivity and sustainability in assisting businesses to become more globally competitive. (9 marks)

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**Total = 20 marks**

## Marking key for sample assessment task 10 – Unit 4

- Outline, using examples, each of the following terms:
  - efficiency
  - productivity
  - sustainability.

Description	Marks
<b>Efficiency</b>	
Outlines clearly and in detail, using a relevant example, the term efficiency	3
Outlines, using a relevant example, the term efficiency	2
Provides a limited outline of the term efficiency	1
<b>Subtotal</b>	<b>/3</b>
<b>Productivity</b>	
Outlines clearly and in detail, using a relevant example, the term productivity	3
Outlines, using a relevant example, the term productivity	2
Provides a limited outline of the term productivity	1
<b>Subtotal</b>	<b>/3</b>
<b>Sustainability</b>	
Outlines clearly and in detail, using a relevant example, the term sustainability	3
Outlines, using a relevant example, the term sustainability	2
Provides a limited outline of the term sustainability	1
<b>Subtotal</b>	<b>/3</b>
<b>Total</b>	<b>/9</b>

- Describe the concept of a business being 'globally competitive'.

Description	Marks
Provides a clear and detailed description of the concept of a business being globally competitive	2
Provides a limited description of the concept of a business being globally competitive	1
<b>Total</b>	<b>/2</b>

3. Explain, using examples, the role of efficiency, productivity and sustainability in assisting businesses to become more globally competitive.

Description	Marks
<b>Efficiency</b>	
Provides, using a relevant example, a clear and detailed explanation of the role of efficiency in assisting businesses to become more globally competitive	3
Provides, using a relevant example, an explanation of the role of efficiency in assisting businesses to become more globally competitive	2
Provides a limited explanation of the role of efficiency in assisting businesses to become more globally competitive	1
<b>Subtotal</b>	<b>/3</b>
<b>Productivity</b>	
Provides, using a relevant example, a clear and detailed explanation of the role of productivity in assisting businesses to become more globally competitive	3
Provides, using a relevant example, an explanation of the role of productivity in assisting businesses to become more globally competitive	2
Provides a limited explanation of the role of productivity in assisting businesses to become more globally competitive	1
<b>Subtotal</b>	<b>/3</b>
<b>Sustainability</b>	
Provides, using a relevant example, a clear and detailed explanation of the role of sustainability in assisting businesses to become more globally competitive	3
Provides, using a relevant example, an explanation of the role of sustainability in assisting businesses to become more globally competitive	2
Provides a limited explanation of the role of sustainability in assisting businesses to become more globally competitive	1
<b>Subtotal</b>	<b>/3</b>
<b>Total</b>	<b>/9</b>