



Awards for outstanding achievement in the Workplace Learning Course – 2015

Exhibitions | Certificates of distinction

Selection report for Submission to the Awards and Exhibitions Committee

Introduction

The School Curriculum and Standards Authority annually awards outstanding achievement in the Workplace Learning course.

The awards recognise individual excellence at the senior secondary level of schooling. This report summarises the statistics and selection panel report for the 2015 awards and provides valuable advice and feedback from selection panels to interested stakeholders.

General criteria for eligibility for exhibitions and awards

To achieve a Beazley Medal: WACE, a Beazley Medal: VET, a general exhibition, a general exhibition (ATSI), a general exhibition (ESL/ESD), a course exhibition, a VET exhibition, a workplace learning exhibition, a certificate of distinction and a certificate of excellence, a student must:

- be an Australian citizen or a permanent resident of Australia
- be enrolled as a full-time student in a registered secondary school
- not have previously completed the course external assessment used in the determination of the award, and
- have satisfied the requirements for a WACE at the time of the determination of the awards.

Special WPL awards and special certificates of distinction may be awarded to students who do not meet the general eligibility criteria.

Workplace learning exhibition

A Workplace learning exhibition may be awarded to the eligible student who is the top student of those awarded a certificate of distinction (WPL).

Certificates of distinction (WPL)

Certificates of distinction may be awarded to eligible students who complete two units of the Workplace Learning course in their final year. The number of certificates that could be awarded will be:

- 0.5 per cent of the number of Year 12 students enrolled in a pair of Workplace Learning units at the end of semester 1, or
- a maximum of two (whichever is the higher).

Eligibility criteria

Students eligible for this award will, in Year 12:

- complete at least two units of the Workplace Learning course, and
- achieve an A grade in both course units, and
- complete the units by the scheduled School Curriculum and Standards Authority interview date.

Selection process

A selection panel identifies award winners and makes a recommendation to the awards and exhibitions committee of the School Curriculum and Standards Authority. The selection panel is made up of representatives from each school system/sector. Nomination forms and other documentation submitted by students (as stated in the information sheet) are used to short list and invite selected students to an interview. The interview allows the students to demonstrate their knowledge, understanding and application to their workplace learning.

Selection for the awards of *Workplace Learning exhibition* and *certificate of distinction (WPL)* used the following process:

- Students were required to submit their nominations by 4.30pm on Monday, 7 September 2015.
- Nominations were short listed.
- Short-listed students were contacted by mail during the second week of the October school holidays.
- Selection panels met with students during the week commencing Monday, 19 October 2015.

Statistics

Year	Number of nominations	Number short listed	Number of certificates of distinction available	Number of certificates of distinction awarded	WPL Exhibition awarded
2015	5	2	10	1	1
2014	7	1	8	0	0
2013	11	3	13	1	0
2012	15	7	12	2	1
2011	14	6	11	2	1

Workplace Learning Course			
Number of nominations received:	5	Number short listed:	2
Number of Certificates of Distinction available:	10		
Number of Certificates of Distinction awarded:	1	Exhibition awarded:	1
Curriculum Officer: Leanne Meldrum			

1. Eligibility criteria used

A nominated student must in Year 12:

- complete at least two units of the Workplace Learning course, and
- achieve an A grade in both units, and
- complete the units by the scheduled School Curriculum and Standards Authority interview date.

2. Process of selection

- At nomination students presented a portfolio containing a supporting student statement and photocopies of validation documents for at least one unit including workplace attendance record, workplace performance profile/employer feedback report, employability skills sign-off, daily task schedules, student assessment outlines with marks allocated and completed and marked assessment tasks. These validation documents were required at interview for both units if not provided at the time of nomination.
- The panel assessed the nominations and short listed students based upon the evidence submitted at the time of nomination.
- Short-listed students were invited to attend an interview in person or via videoconference.
- Ten minutes prior to the interview, students were given a set of questions to assist them to prepare for the discussion with the panel.
- Prior to the commencement of the interview, all validation documents were confirmed as completed.
- The purpose of the interview was to provide the student with an opportunity to elaborate on their knowledge and experience in the workplace.

3. Reasons for not short listing nominated students (if appropriate)

- Students did not address the three parts of the student statement.
- Students used poor written skills, poor grammar, incorrect spelling.
- Examples of employability skills were low level or repetitive.

4. Rating system

The panel used a profile sheet to rate nominees according to a numerical scale, with additional comments also being recorded.

For Publication

5. Panel feedback and recommendations to teachers

5.1 Feedback (strengths and challenges)

- Students generally addressed the selection criteria.
- The short-listed students addressed the selection criteria very well.
- Students interviewed were very articulate and confident.

5.2 Recommendations

- As this is the last year for these awards, no recommendations are made.

6. Student recommendations

The names of students recommended for awards were submitted to the exhibitions and awards committee.

7. If no awards were recommended, state the reasons why.

Not applicable.