



Our Ref: 2018/55670

To the Principal
All Secondary Schools

SYLLABUS DELIVERY AUDIT (SDA) 2019

In 2019, the School Curriculum and Standards Authority (the Authority) will audit the delivery of the following General/Foundation Year 11 and 12 syllabuses:

General/Foundation courses selected for a Syllabus Delivery Audit 2019

Year 11 courses	Year 12 courses
English – Foundation Modern History – General Marine and Maritime Studies – General	Design – General Mathematics – Foundation Health Studies – General Materials Design and Technology – General

NB No Languages courses have been selected for review in 2019.

All schools are required to submit to the Authority the following documents for the selected General/Foundation Year 11 and 12 courses they will deliver in 2019:

- a course outline
- an assessment outline.

The Authority will review the documents and provide a report for each course to the school. The report will outline actions the school needs to take, if required, to ensure the documents comply with WACE 2019 requirements.

Process

The SDA 2019 uploading and reporting processes are the same as for 2018.

Schools are advised that:

- The process will be conducted through the Student Information Records System 2 (SIRS2). The URL for the SDA 2019 page is <https://sirs2.scsa.wa.edu.au> Note: the page is **not** accessible through the current SIRS portal.
- The upload of the required documents can only be completed between **9.00 am Friday, 7 December 2018 and 4.00 pm Friday, 22 February 2019**. Schools will not be able to upload documents after this date.

Principals are reminded that while the Authority provides sample course and assessment outlines for guidance, it is the expectation of the Authority that teachers will develop documents customised to reflect their school's context and the needs of the student cohort.

Principals are requested to ensure that:

- staff responsible for the uploading of documents follow the procedure outlined in the attached Syllabus Delivery Audit 2019 School Coordinator Handbook, and
- all teachers of the selected courses, are provided with a copy of the attached Syllabus Delivery Audit 2019 Teacher and Head of Learning Area (HoLA) Handbook.

Enquiries regarding the SDA 2019 should be directed to Graeme Quelch, Manager, Curriculum and Assessment on 9273 6758 or Graeme.Quelch@scsa.wa.edu.au.

Your support with this important process is appreciated.

A handwritten signature in black ink, consisting of a series of loops and a final horizontal stroke.

**ALLAN BLAGAICH
EXECUTIVE DIRECTOR
SCHOOL CURRICULUM AND STANDARDS**

4 December 2018

Att. Syllabus Delivery Audit 2019 School Coordinator Handbook
Syllabus Delivery Audit 2019 Teacher and Head of Learning Area (HoLA) Handbook