



Online Literacy and Numeracy Assessment (OLNA) 2023 Update 7

Term 3 Window A, Term 3 Window B and Term 4

General	Change of contact details	If you are no longer an OLNA contact at the school to which this email was addressed, please forward to the new contact person or to another member of the school leadership team. If necessary, please have the contact details updated in SIRS.
	OLNA Contacts	There are two OLNA contact roles in SIRS. These roles, 'OLNA Y9–10' and 'OLNA Y10–12', will both receive all future OLNA updates, communications, and access to the OLNA Dashboard . Users can access the OLNA Dashboard via the following usernames: <ul style="list-style-type: none"> Principal's account has an 'A' appended to the end, e.g. 0000A OLNA Y10-12 Contact's account has a 'B', e.g. 0000B OLNA Y9-10 Contact's account has a 'C', e.g. 0000C
	Students in the OLNA Dashboard	New students are loaded into the OLNA Dashboard by 10.00 am each morning.
	OLNA Checklists	Schools are reminded that the OLNA Handbook contains important checklists (Appendices 5 and 6) that will assist schools in preparing for the OLNA. Schools are also reminded that all used and unused login sheets should be destroyed. New login sheets are required for each window.
	Publications and forms	Publications and forms are available from the Authority website at https://senior-secondary.scsa.wa.edu.au/assessment/olna/schools .
	OLNA Helpdesk	The helpdesk is available between 8.00 am–4.00 pm on (08) 9273 6726 or at olna@scsa.wa.edu.au .
Term 3 Window A	Results	Please note that results are now available via SIRS.
	Reports available through SIRS	The reports available in SIRS include: <ul style="list-style-type: none"> <i>LAN003 – OLNA Performance Overview</i> Lists the current OLNA results in each component for individual students of the selected cohort. <i>LAN005 – OLNA Individual Student Diagnostics</i> Individual diagnostics for your current year students achieving a Category 1 or Category 2 result in the selected test window and component. <i>LAN006 – OLNA Individual Student Current Status</i> This report includes current OLNA performance in each component for individual students. <i>LAN011 – OLNA Student Accumulative Result</i> Lists the performance progression of registered students.

Term 3 Window B	Test window	Writing: Monday, 4 September to Tuesday, 5 September Numeracy and Reading: Monday, 4 September to Friday, 15 September
	Cohort	Year 10, 11 and 12 students will be able to sit this window.
	Declaration form	Submission of the completed OLNA Declaration form for the Term 3 Window B must be completed as soon as possible. If the current Principal has already signed the OLNA Declaration form for 2023, they are not required to complete another form and it is not required to be submitted again. If a Principal is new to the school, an OLNA Declaration form will need to be completed and submitted.
	Reports available through SIRS	The reports available via SIRS on Monday, 28 August 2023 , include: <ul style="list-style-type: none"> • <i>LAN001 – OLNA Student list</i> List of registered students eligible to sit the next OLNA window • <i>LAN002 – OLNA Student Login Details</i> Lists the usernames and passwords of students eligible to sit the upcoming OLNA window.
	Testing location	All students sitting an OLNA component must do so at the school where they are enrolled. The use of anonymiser technology (such as VPN or Tor) that potentially obscures the location of the student is not permitted.
	Devices and Browsers	Schools are responsible for ensuring, that during OLNA test sessions: <ul style="list-style-type: none"> • all applications such as <i>Grammarly</i>® and typing settings are turned off or not available • any sidebars in browsers are hidden • any Artificial Intelligence (AI) chatbots/search functionality, such as 'Bing Chat' is disabled in browsers.
	Results	Student results will be available via SIRS on Monday, 9 October 2023 .
Term 4 window	Cohort	Year 9 and 10 students will be able to sit this window.
	Adjustments	All requests for adjustments must be made through the OLNA Dashboard. Adjustments for Year 9 students can be made now, until 4.00pm Friday, 15 September . New or updated adjustments for Year 10 students only can be made between 8.00 am Monday, 9 October and 4.00 pm Wednesday, 11 October .
	Multi-Factor Authentication (MFA)	The WA Government's Cyber Security Policy specifies the measures government agencies are required to implement to minimise the risk of government systems being compromised. Part of this policy requires the Authority to implement Multi-Factor Authentication (MFA) when users log in to its systems. From Term 4, MFA will be required when logging into the OLNA Dashboard. Further information and detailed instructions will be supplied to all schools prior to the commencement of Term 4.

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