



Online Literacy and Numeracy Assessment (OLNA) 2024 Update 5

Term 3 Window A results Term 3 Window B and Term 4 preparations

30 August 2024

General	Change of contact details	If you are no longer an OLNA contact at the school to which this email was addressed, please forward to the new contact person or to another member of the school leadership team. If necessary, please have the contact details updated in SIRS.
	Two sits per year for Years 11 and 12	To ensure that all students in Years 11 and 12 get their two sits per year, students with remaining sits should sit in Term 3 Window B.
	OLNA contacts	<p>There are two OLNA contact roles in SIRS. These roles, 'OLNA Y9–10' and 'OLNA Y10–12', will both receive all future OLNA updates and communications.</p> <p>Updating contacts in SIRS is self-administered by the school, and instructions on how to update contacts for 2024 can be found in Section 2 of the <i>Data Procedures Manual</i> available from the School Curriculum and Standards Authority (the Authority) website at https://www.scsa.wa.edu.au/publications/data-procedures-manual.</p>
	Users access to the OLNA dashboard	<p>The Principal and OLNA contacts have an account to access the OLNA Dashboard. Each account name is comprised of the school code and a letter:</p> <ul style="list-style-type: none"> Principal's account has an 'A' appended to the end, e.g. 0000A OLNA Y10–12 Contact's account has a 'B', e.g. 0000B OLNA Y9–10 Contact's account has a 'C', e.g. 0000C. <p>The Principal's account has a function for creating additional users within the dashboard.</p>
	Multi-Factor Authentication (MFA) for the OLNA Dashboard	<p>New users will need to follow the steps in the 'Using the OLNA Dashboard' section within the <i>OLNA Dashboard User Guide</i> available via https://senior-secondary.scsa.wa.edu.au/assessment/olna/schools.</p>
	Publications	<p>A range of publications explaining aspects of the OLNA are available via https://senior-secondary.scsa.wa.edu.au/assessment/olna/schools.</p>
	OLNA Helpdesk	<p>The helpdesk is available between 8.00 am and 4.00 pm on (08) 9273 6726 or at olna@scsa.wa.edu.au.</p>
	Declaration form	<p>Submission of the completed OLNA Declaration form must be completed as soon as possible.</p> <p>If the current Principal has already signed the OLNA Declaration form for 2024, they are not required to complete (and submit) another form. If a Principal is new to the school, a form will need to be completed.</p>

Specific updates for Term 3 Window A, Term 3 Window B and Term 4 can be found overleaf.

Term 3 Window A	Results	Student results are now available via SIRS.
	Reports available through SIRS	<p>The reports available in SIRS include:</p> <ul style="list-style-type: none"> • <i>LAN001 – OLNA Student list</i> List of registered students eligible to sit the next OLNA window. • <i>LAN003 – OLNA Performance Overview</i> Lists the current OLNA results in each component for individual students of the selected cohort. • <i>LAN005 – OLNA Individual Student Diagnostics</i> Individual diagnostics for your current year students achieving a Category 1 or Category 2 result in the selected test window and component. • <i>LAN006 – OLNA Individual Student Current Status</i> This report includes current OLNA performance in each component for individual students. • <i>LAN011 – OLNA Student Accumulative Result</i> Lists the performance progression of registered students by test component.
Term 3 Window B	Test window	<p>Writing: Monday, 2 September to Tuesday, 3 September 2024 Numeracy and Reading: Monday, 2 September to Friday, 13 September 2024</p>
	Cohorts	Years 10–12 students will be able to sit in this window.
	Student Login Details	<p>The reports available via SIRS include:</p> <ul style="list-style-type: none"> • <i>LAN002 – OLNA Student Login Details</i> Lists the usernames and passwords of students eligible to sit the upcoming OLNA window.
	Testing location	All students sitting an OLNA component must do so at the school where they are enrolled. The use of anonymiser technology (such as a VPN or Tor) that potentially obscures the location of the student is not permitted.
	Devices	Schools are responsible for ensuring that all applications including writing tools such as Grammarly® and typing settings are turned off or not available during the OLNA. Students who are found with any of these applications or typing settings running may have their test result cancelled.
	Results	Results will be available on Monday, 7 October 2024 .
Term 4 window	Cohorts	Year 9 and 10 students will be able to sit in this window.
	Adjustments	<p>All requests for adjustments must be made through the OLNA Dashboard. Adjustments for Year 9 students can be made now, until 4 pm Thursday, 19 September 2024.</p> <p>New or updated adjustments for Year 10 students only can be made between Monday, 16 September and Thursday, 19 September 2024.</p>

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