



## SAMPLE ASSESSMENT OUTLINE

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CAREER AND ENTERPRISE  
FOUNDATION YEAR 11

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## Sample assessment outline

### Career and Enterprise – Foundation Year 11

#### Unit 1 and Unit 2

Assessment type (from the syllabus)	Assessment type weighting (from the syllabus)	Assessment task weighting	When/start and submission date	Assessment task
Investigation	30%	15%	Semester 1 Week 11	<b>Task 4:</b> Personal organisation self-reflection and audit – the characteristics of an organised person, and produce a written report on their personal organisation and identify some strategies that could be used to improve personal organisation.
		15%	Semester 2 Week 9	<b>Task 6:</b> Gaining work – investigate the work search tools, resources and organisations used to gain work and present findings on the usefulness of each in the form of a PMI.
Production/ performance	20%	10%	Semester 1 Week 7	<b>Task 3:</b> Types of work – define the different types of work and work settings and perform an oral presentation explaining these and outlining personal preference.
		10%	Semester 2 Week 5	<b>Task 5:</b> Diversity in the workplace – work in a group of four to produce a multimedia presentation on the issue of diversity in the workplace.
Individual pathway plan/career portfolio	30%	10%	Semester 1 Week 4	<b>Task 1:</b> Individual pathway plan – create or update own IPP including personal skills, attributes, values and interests.
		20%	Semester 2 Week 14	<b>Task 8:</b> Career portfolio – create/review own career portfolio.
Response	20%	10%	Semester 1 Week 15	<b>Task 2:</b> Worksafe SmartMove General module – complete the Worksafe SmartMove General module from the WorkSafe SmartMove website.
		10%	Semester 2 Week 11	<b>Task 7:</b> Pay calculations – a series of questions based on stimulus material.
<b>Total</b>	<b>100%</b>	<b>100%</b>		