



SAMPLE ASSESSMENT TASKS

BUSINESS MANAGEMENT AND ENTERPRISE
PRELIMINARY UNIT 1 AND UNIT 2

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Sample assessment task

Business Management and Enterprise – Preliminary

Task 2 – Unit 1

Conditions

Period allowed for completion of the task: two weeks

Task 2: Business or charity

Create your own T-Chart to sort a selection of money-making groups into a business or a fundraising charity.

For this task, we will explore the concept of fundraising for charity. This will include brainstorming familiar charities. We will discuss what the money raised could be used for. Explore the difference between business and charity.

You must create a T-Chart organising a number of money-making groups into business or charity. The focus on this assessment is to show your understanding of profit and not-for-profit.

Due Week 6

Your progress in this task will be documented in the following ways:

- brainstorming participation about fundraising organisations that make money to help others
- teacher observations on knowledge and understanding of profit and not-for-profit
- creation of T-Chart with information about a business or a fundraising charity.

Task 2 – Completion checklist

Unit outcome: recognise the concepts of profit and not-for-profit

Description of evidence to be collected by teacher	Date evidence collected	Level of support comments
Brainstorming participation about fundraising organisations that make money to help others		
Teacher observations on knowledge and understanding of profit and not-for-profit		
Information in a T-Chart about a business or a fundraising charity		

Sample assessment task

Business Management and Enterprise – Preliminary

Task 6 – Unit 1

Conditions

Period allowed for completion of the task: two weeks

Task 6: Producing a product

Over the next two weeks, you will:

- show evidence how you participated in the production of a product. You must identify what you did well and what you could improve. Identify the jobs other students did
- demonstrate daily class engagement in the unit.

For the task, you will need to:

- demonstrate attributes of an efficient worker
- identify your strengths
- identify what skills you need to improve to become a better worker
- demonstrate that you can work as part of a team
- follow a procedure to make a product.

Due Week 15

Your progress in this task will be documented in the following ways:

- checklist of teamwork skills
- checklist of an efficient worker
- video evidence of following a procedure
- written evidence of producing a final product
- written evidence of business vocabulary.

Task 6 – Completion checklist

Unit outcome: apply the attributes of an efficient worker

Description of evidence to be collected by teacher	Date evidence collected	Level of support comments
Checklist of teamwork skills		
Checklist of an efficient worker		
Video evidence of following a procedure		
Written evidence of producing a final product		
Written evidence of business vocabulary		