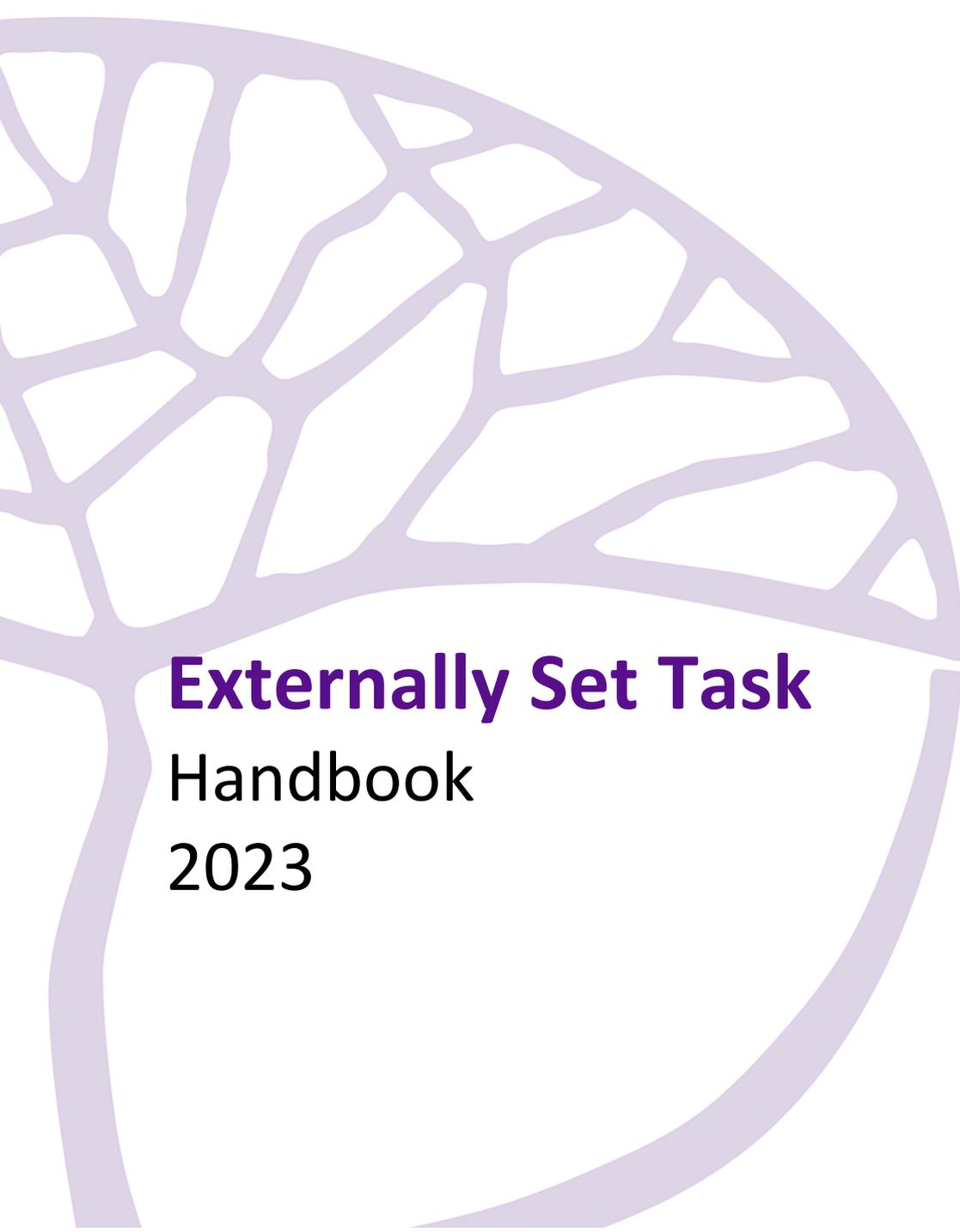




Government of **Western Australia**
School Curriculum and Standards Authority

A large, light purple, stylized tree graphic that occupies the lower half of the page. It has a thick trunk and a canopy of branching lines forming a semi-circle.

Externally Set Task

Handbook

2023

Acknowledgement of Country

Kaya. The School Curriculum and Standards Authority (the Authority) acknowledges that our offices are on Whadjuk Noongar boodjar and that we deliver our services on the country of many traditional custodians and language groups throughout Western Australia. The Authority acknowledges the traditional custodians throughout Western Australia and their continuing connection to land, waters and community. We offer our respect to Elders past and present.

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Disclaimer

Any resources, such as texts, websites and so on that may be referred to in this document are provided as examples of resources that teachers can use to support their learning programs. Their inclusion does not imply that they are mandatory or that they are the only resources relevant to the course.

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Contents

Introduction	1
1. Purpose of the EST	1
2. The EST	2
3. Coordinating the EST at school	2
3.1. Role of the school	2
3.2. Role of the school contact for the EST	3
3.3. Role of the teacher.....	6
4. Administering the EST	8
4.1. Special provisions.....	8
4.2. Absent students	9
4.3. Compromised ESTs.....	9
5. Recording EST marks and uploading them to the Authority.....	9
6. Review of EST marks	9
6.1. Reviewing the Authority-selected samples.....	9
7. EST feedback to schools	9
8. Follow up by the Authority.....	10
9. Use of SIRS and SIRS2 in the EST process.....	11
10. Further information	11
Appendix 1: 2023 EST Timeline.....	12
Appendix 2: EST – General and Foundation course specific requirements.....	13

Introduction

All students enrolled in a Year 12 General course and/or a Year 12 Foundation course are required to complete the externally set task (EST) developed by the School Curriculum and Standards Authority (the Authority) for that course.

The EST is compulsory and forms part of the school-based assessment for a Year 12 General or Foundation course.

This handbook provides information on:

- the purpose of the EST
- administering the EST
- using feedback to assist teachers.

Note: SIRS (<https://sirs.scsa.wa.edu.au>) and SIRS2 (<https://sirs2.scsa.wa.edu.au>) are both used throughout the EST process. Both SIRS and SIRS2 have the same login and password. A table summarising which system should be used throughout the EST process can be found on page 11.

1. Purpose of the EST

The ESTs are assessment tasks which the Authority develops and distributes to schools for administering to students (see Section 4) for each Year 12 General and Foundation course.

The EST is included in the assessment table in the Year 12 General and Foundation syllabuses for all courses as a separate assessment type with a weighting of 15 per cent for the pair of units.

The EST:

- helps ensure fair assessment of student achievement in Year 12 General and Foundation courses
- has an educative role in establishing common understandings among teachers of the course standards and related content
- provides access to feedback, which will encourage teachers to review and, where appropriate, adjust their marking
- models best assessment practice which teachers can apply to other school-based assessment tasks
- helps inform the Authority's other moderation activities.

The EST is marked by the teacher/s delivering the course using the marking key provided by the Authority (see Section 3.3). The school provides the total raw mark for each student to the Authority (see Section 5).

Following the marking of the EST by the teacher/s, the Authority reviews a sample of EST scripts from each school delivering each course. Schools are required to provide the scripts of a prescribed number of Authority-selected students (i.e. normally six from each class) for independent marking (see Section 6).

The feedback provided in the Authority's SIRS reports enables the teacher/s of the course at the school to reflect on their marking practice (see Section 7).

The Authority may initiate a grading review based on the EST data (see Section 8).

2. The EST

During Term 3 in the year preceding the administration of the EST, the Authority notifies schools, via the *11to12Circular* and the course page on the Authority website, of the syllabus content on which the EST will be based. This notification enables schools to ensure that the identified content is taught prior to the administration of the EST.

The EST is developed by a panel during the year preceding its administration. Each panel consists of:

- one or two contracted writer/s
- the Authority's Principal Consultant – Curriculum and Assessment for the course
- the Authority's Principal Consultant – Examination Development for the course.

Each of the Authority's Curriculum Advisory Committees (CACs) meets to discuss possible EST content and assessment types. This advice is provided to the panel for its consideration when developing the EST.

The EST:

- is a written assessment task (not practical, performance or oral)
- is constructed to be completed in 50 minutes
- is based on selected syllabus content from Unit 3
- can comprise several items or components/parts
- is developed to provide discrimination between students of differing abilities
- can require students to refer to stimulus material
- can require students to refer to work/activities they have completed during Semester 1 (particularly in courses with a significant practical component)
- is provided in a question/answer booklet
- is developed in conjunction with the marking key which will be used by teachers.

3. Coordinating the EST at school

3.1. Role of the school

The EST is administered in schools during a period designated by the Authority (Weeks 3, 4 and 5 in Term 2 – Monday, 8 May to Friday, 26 May 2023) under standard test conditions and completed in 50 minutes.

As for all school-based assessment tasks, the school:

- chooses the specific dates and times during Weeks 3, 4 and 5 of Term 2 (Monday, 8 May to Friday, 26 May 2023) when each EST will be administered
- elects how they will send the Authority-selected scripts by Wednesday, 3 May 2023 (paper or electronic copies)
- checks the number of EST papers delivered for each course is correct based on current enrolment numbers
- ensures the EST is administered under standard test conditions and is responsible for the effective supervision of all students completing the EST (typically by the teacher/s)

- applies its senior secondary assessment policy if a student is unable to sit the EST within a reasonable timeframe, i.e. upload 'ABS' in the total raw mark column where a student was absent from the EST
- applies the same special arrangements for a student to sit an EST as for any other school-based assessment the student has undertaken (no application to the Authority is required – typically schools refer to the Authority's *Equitable Access to Assessment Policy: Guidelines for Equitable Access for Assessments*)
- ensures internal comparability strategies are applied where more than one teacher is delivering the course, i.e. where there is more than one class of the same course, all classes complete the EST at the same time.

Note: the Authority-selected scripts sent as paper copies will **not** be returned to schools after the Authority's reviewing process; therefore, schools are advised to retain a photocopy.

3.2. Role of the school's EST contact

Each school is required to provide the name of an EST contact when updating their provider contacts in SIRS.

The Authority liaises with the school's EST contact regarding the:

- delivery of the ESTs, and the availability of the marking keys and marks collection forms to be downloaded
- submission to the Authority of the Authority-selected student scripts . Note: the EST contact must have a primary login ID to access SIRS.

By Friday, 5 May 2023, the EST contact will receive printed copies of the EST for each course that the school is delivering. A copy of the EST is provided for each Year 12 student enrolled in a General and Foundation course. The number of copies will be based on the student enrolments provided by the school as of Thursday, 30 March 2023. The EST contact checks that the number of EST papers delivered for each course is correct.

Note: the EST materials for each course will arrive packed in separate tamper-proof bags. These bags must remain sealed until the EST is administered.

A marking key and a marks collection form is provided for each EST. The marks collection form enables marking without annotations, comments or marks being recorded on the script. The school's EST contact is the only one who has access to download both the marking key and the marks collection form from the commencement of the administration period (beginning Week 3).

The marking key and the marks collection form are accessed in SIRS2 and can be downloaded from the **EST: Download Documents** page as shown in the screenshot on page 4. (Note: the screenshot is provided for illustrative purposes only and does not reference the current year.)

Audit Document ▾	External Set Task ▾	Reports ▾	Administration ▾	Security ▾
------------------	---------------------	-----------	------------------	------------

EST: Download Documents

Download

Year *	2018	Provider	1002: St Joseph's College ▾
Course	English (Foundation) ▾		
File Name (click to download)			
2018_ENGFT_Marking_Key.pdf			
2018_ENGFT_Marks_Collection_Form.pdf			

The school's EST contact is responsible for the following activities.

On receipt of the EST material

1. Check the contents to make sure there are papers for every General and Foundation course the school has students enrolled in.
2. Check the label of each of the purple security bags to confirm there are sufficient numbers of papers for each course. If there is a shortfall, check the enrolments in SIRS by running report **CSE028 – Student Course Enrolment by Provider** and comparing this with the school enrolments.
3. Inform dataservices@sca.wa.edu.au of any offering or enrolment discrepancies.
4. By Wednesday, 3 May 2023, schools need to select how they are going to submit the selected scripts to the Authority in SIRS2 (<https://sirs2.sca.wa.edu.au>). Schools need to select one of the following options:
 - **Courier or post** – original scripts must be couriered or posted to ensure their arrival at the Authority no later than Wednesday, 7 June 2023. A photocopy of the script should be kept by the school as the original will not be returned.
 - **Upload into SIRS2** – scripts must be scanned and uploaded into SIRS2 by the school by Friday, 16 June 2023.

To select how the school is going to submit the selected scripts:

- Log in to SIRS2 and choose the **External Set Task** tab.
- Select **Submission Options** from the drop-down list to complete the selection process.

If schools do not select one of the above options by Wednesday, 3 May 2023, they will be required to scan and upload the selected scripts.

Prior to the test administration day

1. Count out the number of EST papers required for each class. Store them securely until the day of test administration. If more papers are required, confirm enrolments by contacting dataservices@sca.wa.edu.au.
2. Photocopy a sufficient number of *EST Additional Answer Booklets* to allow five per class.
3. Download report **EST001 – EST marks by student** from SIRS (<https://sirs.sca.wa.edu.au>) for a list of students in each General and Foundation course.
4. Brief each teacher to explain the test administration, marking, results recording and submission of selected scripts.
5. Remind teachers that the marked EST scripts must **not** be returned to students until the close of the administration period, i.e. Friday 26 May 2023; however, a student's mark for the EST can be provided.

On the day of the EST

1. Ensure the teacher has read the instructions (see Section 3.3).
2. Check the teacher has:
 - a sufficient number of EST papers for the class
 - copies of the *EST Additional Answer Booklet*
 - a printed copy of SIRS report **EST001**, which lists the student's name and eight-digit Western Australian student number (WASN).

During the administration of the EST

1. Be available to provide assistance to the teacher or administrator to address any queries.
2. Check that the EST is being administered under standard test conditions.

Following the administration of all of the EST for a course

1. Schedule absent students to sit the test, in accordance with the school's senior secondary assessment policy.
2. Download and print a copy of the marking key and the marks collection form (after Monday, 8 May 2023) for the course from SIRS2 and provide it to the person/s marking the EST scripts. The EST scripts must be marked in accordance with the Authority's marking key.
3. Advise teachers that they must not write marks or comments on the EST script, including the student's name. Instead, all marks and comments should be made on the marks collection form.

Following the marking of the EST scripts

1. Monitor the recording of marks from the teacher/s into the school's database. A mark of zero (0) should only be used if the student has attempted the assessment, but received no marks. Only use 'ABS' for absent students.
2. Upload (using the **RSEST** format) the EST raw mark (the mark out of the total indicated on the marking key provided by the Authority) for each student, in each course, into SIRS. Do not upload a percentage or a mark out of the weighting of 15 per cent.
3. Check that the upload file has been successfully processed. Verify EST marks have been correctly uploaded by comparing the file to the **EST001** report in SIRS. Make any necessary corrections.
4. Ensure all the school's EST marks have been uploaded into SIRS by Monday, 29 May 2023.

Note: EST codes can be found on the [EST Codes page on the Authority website](https://www.scsa.wa.edu.au/sirs-info/est-codes) (<https://www.scsa.wa.edu.au/sirs-info/est-codes>).

Submission of Authority-selected EST scripts

1. On Wednesday, 31 May 2023, download the report **EST004 – EST Selected scripts status** from SIRS, which lists the students whose EST script must be sent to the Authority for external marking. These scripts are chosen using an algorithm per class per course.
2. Collect the EST scripts from teachers and any *EST Additional Answer Booklet* for students whose work is to be externally reviewed. Check that:
 - the student's WASN has been written on the script, and the student's name has been removed (if it has been written on the script)
 - the student's WASN and question number have been written on the front page of any *EST Additional Answer Booklet* that has been used and the booklet has been inserted between pages 2 and 3 of the correct student's EST script

- there are no teacher comments or marks written on the script (if there are any annotations, comments or marks written on the script, these need to be removed prior to submission of selected scripts)
 - the marks collection form has not been included with the script
 - nothing is stapled to the script.
3. If sending Authority-selected samples to the Authority by:
- **courier or post** – original scripts must be couriered or posted to ensure their arrival at the Authority no later than Wednesday, 7 June 2023. A photocopy of the script should be kept by the school as the original will not be returned. Ensure that
 - the original script is sent
 - the script has not been cut, marked or tampered with or has any Post-it® notes or stickers attached. School-specific stickers must not be attached to the script
 - no extra staples or paper clips have been used
 - a copy of the SIRS report **EST004** has been used and included to check off the scripts being sent to the Authority.
 - **uploading to SIRS2** – ensure it matches the following specifications:
 - remove the spine by cutting along the marked line of each script; ensure student names, and any annotations, comments or marks from the teacher are removed
 - scan each script at 300 dpi (in colour if necessary) and save in PDF format. Check the quality of the scanned copies (it is legible; all pages of the script are included and the right way up; no additional pages, such as the marks collection form, have been included)
 - the PDF must be double-sided A4 portrait and in the **correct page order** of the script, followed by the *EST Additional Answer Booklet* if used. A3 scans will not be accepted. Only one student’s script is to be included in each file. The marks collection sheet must **not** be scanned
 - the naming convention of each file must be <EST code>_<student number> (for example ENGGT_12345678)
 - the file must be dragged and dropped into the designated spot for the selected student
 - all school-scanned scripts must be uploaded to SIRS2 (<https://sirs2.scsa.wa.edu.au>) no later than Friday, 16 June 2023.
4. Do not scan or send EST scripts for students **not** listed in the SIRS report **EST004**.
5. Identify missing selected student scripts by running report **EST005 – EST missing selected scripts** prior to Friday, 16 June 2023.

Schools nominating to courier or post original scripts, but who fail to send the Authority-selected scripts to arrive at the Authority by Wednesday, 7 June 2023, will be required to scan and provide them digitally by Friday, 16 June 2023.

Note: the Authority-selected scripts will **not** be returned to schools after the Authority’s reviewing process. Schools are advised to retain a photocopy.

3.3. Role of the teacher

The teacher must ensure that the identified Unit 3 content from the syllabus is taught prior to the administration of the EST.

The teacher is responsible for marking the EST in accordance with the Authority-provided marking key by the Authority's designated date.

The teacher is responsible for ensuring that the EST is included as 15 per cent of the student's final mark.

The teacher must follow the instructions outlined below.

Prior to commencement of the allocated time

1. Issue each student with an EST paper. If you have insufficient copies of the EST paper, do **not** copy them. Contact the school's EST contact, as each paper has a unique number which is required for the scanning and marking process.
2. Ask students to write their WASN in figures and in words on the front cover of the EST paper (**not their name**). Check that all students have done this.
3. Check that students have the required items to complete the task. To complete the EST, students should have with them items typically used for school-based assessments, e.g. pens, dark pencils, ruler.
4. For scanning purposes, schools are requested to ensure students only use blue or black pen (not gel or erasable pens) and preferably a dark pencil for diagrams only. They should **not** use light pencil as it cannot be scanned.

During the allocated time

1. If a student runs out of writing space on the EST paper, give them an *EST Additional Answer Booklet*. The *EST Additional Answer Booklet* can be photocopied. Students must **not** be given a second EST paper if they run out of writing space.
2. Check the student has written the question number and their WASN (**not their name**) on the front of the *EST Additional Answer Booklet*.

At the conclusion of the allocated time

1. Collect all the EST papers and any *EST Additional Answer Booklets* used.
2. Check that the student's WASN has been written on the script (**not their name**).
3. If an *EST Additional Answer Booklet* has been used, check that the question number and the student's WASN have been written on the front page and the booklet has been inserted between pages 2 and 3 of the correct student's EST script.
4. Ensure nothing is stapled to the script.

Marking of the EST

Teachers are responsible for marking their students' ESTs. The EST must be marked in accordance with the marking key provided by the Authority. A marks collection form is provided for each EST for teachers to record student marks.

The school's EST contact will provide teachers with the marking key and marks collection form. This is the key and form the teacher must use when marking the task.

The school's EST contact is the only person who has access to SIRS2 to download the marking keys from the commencement of the EST administration period (beginning Week 3, Monday, 8 May 2023).

The EST scripts must be marked in accordance with the Authority's marking key. Marks are only awarded in whole numbers. Half marks must not be used.

Marks or comments must **not** be written on the EST script; the marks collection form has been provided for this purpose. The school EST contact is the only one who has access to download the marks collection form from the commencement of the administration period (beginning Week 3, Monday, 8 May 2023). The marks collection form is **not** submitted with the student's script.

The total raw mark is entered into the teacher's marks book for each student. The EST is weighted as 15 per cent of the final mark for the pair of units as indicated in the assessment table in the syllabus.

As for all school-based assessment tasks, internal comparability strategies should be applied, i.e. where there is more than one class of the same course, all classes complete the EST at the same time.

Do not return the marked EST script to the student until the EST administration period has closed.

Reporting of marks

In accordance with the timeline provided by the school's EST contact, teachers must record the EST raw mark (out of the total indicated on the Authority-provided marking key) in the school's database.

Submission of Authority-selected EST scripts

1. The school's EST contact will advise teachers of students whose scripts have been selected for review by the Authority.
2. Prior to handing the scripts to the school's EST contact, check that:
 - the student's WASN has been written on the script and the student's name has been removed (if it has been written on the script)
 - the student's WASN and question number have been written on the front page of any *EST Additional Answer Booklet* that has been used and has been inserted between pages 2 and 3 of the correct EST script
 - there are no student names, teacher comments or marks written on the script
 - the marks collection form has not been included with the script
 - nothing is stapled to the script.

Teachers should contact the school's EST contact if they have a question.

4. Administering the EST

4.1. Special provisions

The Authority recognises that access to the EST for students with a diagnosed disability, impairment, illness or impediment could be significantly affected and adjustments may be required.

Schools are authorised to determine and implement adjustments fairly. The Authority's *Equitable Access to Assessment Policy: Guidelines for Equitable Access for Assessments* should be referred to for further information regarding adjustments and the evidence required. This document can be downloaded from the Authority website on the [Disability Adjustment Guidelines page](https://senior-secondary.scsa.wa.edu.au/assessment/disability-adjustment-guidelines)(<https://senior-secondary.scsa.wa.edu.au/assessment/disability-adjustment-guidelines>).

The School of Special Educational Needs: Sensory will inform the Authority of students they have listed who require a modified EST.

4.2. Absent students

If a student is absent when the EST is administered, but returns to school within the period when the ESTs are scheduled, they are expected to complete the task under standard test conditions. However, as for all school-based assessments, the school should apply its senior secondary assessment policy should a student not sit the EST, and ensure the student is advised of the outcome of this action.

4.3. Compromised EST

If a teacher suspects that a student has acted in a way to gain an unfair advantage in the EST they should apply the school's senior secondary assessment policy. If a school suspects that the EST has been compromised to such an extent that is no longer valid or reliable, the school must notify the Manager – Examination Development at the Authority.

5. Recording EST marks and uploading them to the Authority

Schools must upload the EST **raw** mark (out of the total indicated on the Authority-provided marking key) (using the RSEST format) for each student in each course, into SIRS. The marks must **not** be converted and/or uploaded as a percentage or a mark out of the weighting of 15 per cent.

For detailed processes on recording and uploading data, and the reports available, refer to Section 6: Externally set tasks in the [Data Procedures Manual 2023 \(https://scsa.wa.edu.au/publications/data-procedures-manual\)](https://scsa.wa.edu.au/publications/data-procedures-manual), found on the Authority website.

Note: EST codes can be found on the Authority website on the [EST codes page \(https://www.scsa.wa.edu.au/sirs-info/est-codes\)](https://www.scsa.wa.edu.au/sirs-info/est-codes).

Schools must check that their upload is correct and has been successful by running the SIRS report **EST001**.

6. Review of EST marks

The EST review process is one of the Authority's moderation activities. It involves the independent marking of a sample of scripts from all classes in all schools for each course.

6.1. Reviewing the Authority-selected samples

Each submitted script is marked by an Authority-selected marker.

Where there is a large difference between the teacher's mark uploaded by the school and the Authority's mark, the script is independently re-marked by a second marker.

7. EST feedback to schools

After all data has been collected and analysed by the Authority, the school is provided with access to download several SIRS reports for each course.

The feedback provided in the SIRS reports enables the teacher/s of the course to reflect on their marking standards.

Where there is more than one class in the course at the school, and more than one teacher delivering the course, teachers should discuss the feedback, reach a common understanding and apply the feedback.

Where there is only one class in the course, the teacher is advised to discuss feedback with the Head of Learning Area, Deputy Principal, colleagues from their professional network and/or the Authority's Principal Consultant – Curriculum and Assessment for that course.

Should the review process indicate that marking standards for a particular course at the school differ significantly from statewide standards, the teacher should adjust their marking practice for the remaining assessment tasks for the pair of units.

8. Follow-up by the Authority

As part of the Authority's moderation activities, a grading review may be initiated for those schools with the largest difference between the teacher's mark and the mark of the marker/s. This grading review will be conducted during Term 3.

9. Use of SIRS and SIRS2 in the EST process

The table below identifies the relevant system to be used throughout the EST process.

Process	SIRS/SIRS2
Updating EST school contact details	SIRS
Selecting an option for how your school is going to submit the selected scripts to the Authority	SIRS2
Downloading a list of students in each General and Foundation course (EST001)	SIRS
Checking enrolments (CSE028)	SIRS
Downloading marking keys and marks collection forms	SIRS2
Uploading EST raw marks	SIRS
Verifying uploaded EST raw marks (EST001)	SIRS
Downloading a list of selected student scripts required by the Authority (EST004)	SIRS
Uploading selected student scripts	SIRS2
Checking for missing selected student scripts (EST005)	SIRS
Downloading EST feedback reports (EST010, EST011, EST013, EST014, EST017, EST018 [only available after approval of final year grades])	SIRS

10. Further information

Query	Team	Contact
Running EST reports (identification of Authority-selected scripts)	Data Services	dataservices@scsa.wa.edu.au or 9273 6344
Running feedback reports from SIRS	Data Services	dataservices@scsa.wa.edu.au or 9273 6344
Enrolments	Data Services	dataservices@scsa.wa.edu.au or 9273 6344
Receipt of ESTs and hard copy submission of Authority-selected scripts	Examination Logistics	9273 6377
Log in and password (SIRS and SIRS2 have the same password)	SIRS Helpdesk	sirshelp@scsa.wa.edu.au or 9273 6719
Syllabus and EST content enquiries	Principal Consultants (Curriculum and Assessment)	9273 6796
Upload of scanned Authority-selected scripts from schools	Data Services	dataservices@scsa.wa.edu.au or 9273 6344
Upload of marks	Data Services	dataservices@scsa.wa.edu.au or 9273 6344

Appendix 1: 2023 EST Timeline

When		Task
Term 3 2022	Friday, 23 September	Schools informed of the syllabus content from Unit 3 on which the 2023 EST will be based
Term 2 2023	By Wednesday, 3 May	Schools to have notified the Authority if they are going to (a) scan and upload the Authority-selected scripts, or (b) send the original scripts to the Authority
	By Friday, 5 May	Schools to have received the printed copies of the EST
	From Monday, 8 May	School's EST contact to download the marking key and marks collection form for each EST from SIRS2
	Weeks 3, 4 and 5 (Monday, 8 May to Friday, 26 May)	Administration of the EST
	By Monday, 29 May	Schools to have uploaded the raw total mark for each student in each EST
	By Wednesday, 31 May	Schools can access SIRS report EST004, listing the EST scripts required for external review
	By Wednesday, 7 June	Last day for the Authority to receive Authority-selected scripts from schools opting to send original copies
	By Friday, 16 June	Schools opting to scan the Authority-selected scripts to upload the documents into SIRS2
School holidays	Saturday, 1 July to Sunday, 16 July	Independent marking of the EST for the Authority-selected students
Term 3 2023	From Friday, 11 August	Schools can access SIRS reports containing the EST feedback for each course
	By Friday, 22 September	Schools informed of the syllabus content from Unit 3 on which the 2024 EST will be based

Appendix 2: EST – General and Foundation course specific requirements

To complete the EST, students should have with them items they typically use for school-based assessments, e.g. pens, pencils, ruler. For scanning purposes, students are requested to use only blue or black pen (not gel or erasable pens) and, where necessary, dark pencil.

Teachers must ensure students have their Western Australian student number (WASN) at the time of administering the EST, as this number must be written on the front cover.

Table 1. General (G) and Foundation (F) course specific requirements for the 2023 ESTs

Course	Specific requirements
Aboriginal and Intercultural Studies	Nil
Aboriginal Languages of Western Australia	Nil
Accounting and Finance	A calculator of the type used in classroom assessments
Ancient History	Nil
Animal Production Systems	Nil
Applied Information Technology – G	Nil
Applied Information Technology – F	Nil
Automotive Engineering and Technology	A calculator of the type used in classroom assessments
Aviation	Flight computer A calculator of the type used in classroom assessments
Biology	A calculator of the type used in classroom assessments
Building and Construction	A calculator of the type used in classroom assessments
Business Management and Enterprise	A calculator of the type used in classroom assessments
Career and Enterprise – G	Nil
Career and Enterprise – F	A calculator of the type used in classroom assessments
Chemistry	A calculator of the type used in classroom assessments
Children, Family and the Community	Nil
Chinese: Second Language	One combined print dictionary (Chinese/English and English/Chinese dictionary) or two separate print dictionaries (one English/Chinese dictionary and one Chinese/English dictionary)
Computer Science	A calculator of the type used in classroom assessments
Dance	Nil
Design	Coloured pencils Each context will have its own task

Course	Specific requirements
Drama	Nil
Earth and Environmental Science	Nil
Economics	A calculator of the type used in classroom assessments
Engineering Studies	A calculator of the type used in classroom assessments
English – G	Nil
English – F	Nil
English as an Additional Language or Dialect – G	A dictionary
English as an Additional Language or Dialect – F	A dictionary
Food Science and Technology	A calculator of the type used in classroom assessments
French: Second Language	One combined print dictionary (French/English and English/French dictionary) or two separate print dictionaries (one English/French dictionary and one French/English dictionary)
Geography	A calculator of the type used in classroom assessments
German: Second Language	One combined print dictionary (German/English and English/German dictionary) or two separate print dictionaries (one German/French dictionary and one French/German dictionary)
Health Studies	Nil
Health, Physical and Outdoor Education – F	A calculator of the type used in classroom assessments
Human Biology	A calculator of the type used in classroom assessments
Indonesian: Second Language	One combined print dictionary (Indonesian/English and English/Indonesian dictionary) or two separate print dictionaries (one English/Indonesian dictionary and one Indonesian/English dictionary)
Integrated Science	A calculator of the type used in classroom assessments
Italian: Second Language	One combined print dictionary (Italian/English and English/Italian dictionary) or two separate print dictionaries (one English/Italian dictionary and one Italian/English dictionary)
Japanese: Second Language	One combined print dictionary (Japanese/English and English/Japanese dictionary) or two separate print dictionaries (one English/Japanese dictionary and one Japanese/English dictionary)
Literature	Nil
Marine and Maritime Studies	A calculator of the type used in classroom assessments

Course	Specific requirements
Materials Design and Technology	A calculator of the type used in classroom assessments Coloured pencils Each context will have its own task
Mathematics Foundation	A calculator of the type used in classroom assessments Notes if used typically in classroom assessments
Mathematics Essential	A calculator of the type used in classroom assessments One doubled-sided A4 page of notes
Media Production and Analysis	Nil
Modern History	Nil
Music	Nil
Outdoor Education	A calculator of the type used in classroom assessments
Philosophy and Ethics	Nil
Physical Education Studies	A calculator of the type used in classroom assessments
Physics	A calculator of the type used in classroom assessments
Plant Production Systems	Nil
Politics and Law	Nil
Psychology	A calculator of the type used in classroom assessments
Religion and Life	Nil
Visual Arts	Nil