**Sample Assessment Outline**

Career and Enterprise

General Year 12

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# Sample assessment outline

# Career and Enterprise – General Year 12

## Unit 3 and Unit 4

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Assessment  type** | **Assessment type  weighting** | **Assessment**  **task**  **weighting** | **Start and submission date** | **Assessment task** |
| Investigation | 30% | 5% | Semester 1  Week 7–8 | **Task 2:** Impact of global trends – investigate and deliver an oral presentation on two impacts of global trends on the workforce |
| 10% | Semester 1  Week 11 | **Task 4:** Employment opportunities – investigate labour market information and produce a written report on possible employment opportunities |
| 15% | Semester 2  Week 2–4 | **Task 7:** Conflict resolution – investigate two strategies and/or processes for resolving conflict in the workplace and produce a written report |
| Production/  performance | 20% | 10% | Semester 1  Week 10 | **Task 3:** Profile matching – select a job and prepare a multimedia presentation to promote yourself to a potential employer |
| 10% | Semester 2  Week 11 | **Task 9:** Innovative strategies – select a job opportunity and produce a presentation to promote yourself to an employment agency |
| Individual pathway plan/  career portfolio | 20% | 5% | Semester 1  Week 12–13 | **Task 5:** Electronic individual pathway plan (IPP) – create or update own IPP, including your personal and professional skills and attributes, short-term goals and long-term goals |
| 15% | Semester 2  Week 15 | **Task 10:** Electronic career portfolio – create/update own career portfolio |
| Response | 15% | 5% | Semester 1  Week 2 | **Task 1:** Personality types and career choice – respond to an extended-answer question in class under test conditions |
| 10% | Semester 2  Week 9 | **Task 8:** Solving a problem in a familiar work place – identify the problem, choose a problem-solving process and create an action plan to execute a solution |
| Externally  set task | 15% | 15% | Semester 1  Week 14 | **Task 6:** A written task of 50 minutes duration developed by the School Curriculum and Standards Authority and administered by the school |
| **Total** | **100%** | **100%** |  |  |